

DRAFT
MINUTES

DUTCHESS COUNTY LOCAL DEVELOPMENT CORPORATION

*3 Neptune Road, Poughkeepsie, NY 12601
Tel. # - (845) 463-5400 / Fax # - (845) 463-0100*

BOARD OF DIRECTORS REGULAR MEETING

Thursday, December 1, 2016

PRESENT: Tim Dean
Mark Doyle
Angela Flesland
Edward Summers
Alfred Torreggiani

UNABLE TO ATTEND: Charles Daniels III
Phyllis DiStasi Keenan

ALSO PRESENT: Sarah Lee, CEO
Marilyn Yerks, CFO
Jasmin Haylett, Office Administrator
Don Cappillino, Counsel
Elizabeth Cappillino

On Thursday, December 1, 2016, the Dutchess County Local Development Corporation [DCLDC] Board of Directors Meeting was called to order by Vice Chairman Dean at 8:22 a.m. Present was: Tim Dean, Mark Doyle, Angela Flesland, Edward Summers and Alfred Torreggiani. Unable to attend was: Charles Daniels III and Phyllis DiStasi Keenan. Quorum was established.

APPROVAL OF MINUTES

Vice Chairman Dean asked for a motion to approve the November 15, 2016 Minutes of the Dutchess County Local Development Corporation.

A motion was made by Ms. Flesland, duly seconded by Mr. Torreggiani to approve the DCLDC Board of Directors Meeting Minutes for November 16, 2016. All voted in favor. Motion carried.

ANNUAL BOARD EVALUATION

Ms. Lee noted that a copy of the annual board evaluation is included in the packet and should be completed by each board member.

FINANCIAL REPORT

Ms. Yerks noted that the financial report for 11/30/16 will be provided at the next scheduled meeting.

OLD BUSINESS

No report

NEW BUSINESS

Ms. Lee informed the board that she will send an email on December 7 to confirm the cancellation of the December 20th meeting. The deadline to submit any materials for the board to review at the December 20th meeting is the end of business day on Monday, December 5th. If no Board materials for consideration is submitted by the 5th the December 20th meeting will be cancelled.

ADJOURNMENT

There being no further business, a motion was made by Mr. Summers, duly seconded by Mr. Torreggiani to adjourn the meeting. All voted in favor. Motion carried. Meeting adjourned at 8:24 a.m.

Respectfully submitted,

Phyllis DiStasi Keenan, Secretary

Date

Meeting 12-01-16
Approved _____
Certified _____